

Date of Order: _____ Delivery Date: _____

District Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____

Purchase Order Number: _____

Total number of elementary schools: _____

Number of elementary schools purchasing RCM: _____

Number of teachers who will use RCM (used to determine number of CD's to deliver): _____

Total number of forms/reports: _____

Number of languages to include: _____

Please List Languages: _____

Report Card Maker has the ability to include district documents which contain only static text. These documents might include: Core Curriculum, District Goals, Grade Level Expectations, etc.

Are you submitting district documents? Yes No

If Yes, please submit your text in electronic form. Any of the popular formats are acceptable (e.g., PageMaker, QuarkXPress, Word, FileMaker Pro, Excel, etc.) DO NOT SEND PAPER.

Do any of your forms or reports include your district logo or other graphics? Yes No

If yes, please provide a copy of your logo(s) in any of the following file formats:

EPS (preferred) TIFF PICT (uncompressed) BMP

Please submit your artwork on either 3.5 inch floppy disk, ZIP disk or by email: rcm@clearvisiontech.com

Options:

Allow teachers to enter grades other than district defined.